



BRANDON SCHOOL DIVISION

Personnel Committee Minutes

Monday, September 30, 2013 – 11:30 a.m.
Board Room, Administration Office

Present: D. Karns, L. Ross, J. Murray (Alternate), D. Labossiere, Dr. Michaels, B. Switzer.
Regrets: G. Kruck

1. CALL TO ORDER

The Personnel Committee Meeting was called to order at 11:55 a.m. by Trustee Doug Karnes.

2. ELECTION OF CHAIR/CONFIRM REGULAR MEETING DATES/REVIEW COMMITTEE RESPONSIBILITIES.

It was agreed that Dr. Linda Ross would serve as Committee Chairperson for 2013-2014. It was further agreed that the Personnel Committee meetings would be held on the second Monday of each month from 9:00 a.m. to 10:30 a.m. as follows:

Monday, October 21, 2013	9:00 a.m.
Monday, November 18, 2013	9:00 a.m.
Monday, December 9, 2013	9:00 a.m.
Monday, January 13, 2014	9:00 a.m.
Monday, February 10, 2014	9:00 a.m.
Monday, March 10, 2014	9:00 a.m.
Monday, April 14, 2014	9:00 a.m.
Monday, May 12, 2014	9:00 a.m.
Monday, June 9, 2014	9:00 a.m.

The Committee reviewed their responsibilities as noted on the agenda.

3. APPROVAL OF AGENDA

The Director of Human Resources requested the addition of one item. The agenda was approved as amended.

4. REVIEW OF COMMITTEE MINUTES

The Committee Minutes of June 27, 2013 were received as information.

5. COMMITTEE GOVERNANCE GOAL ITEMS

NIL

5. OTHER COMMITTEE GOVERNANCE MATTERS

A) Policy and Procedures 5012 – “Professional Staff Leaves and Absences”.

Discussions were held regarding Article 31 of the Collective Agreement. It was noted proposed changes to Policy and Procedure 5012 – “Professional Staff Leaves and Absences” were currently being reviewed to address Article 31. A revised draft of the Policy and Procedures will be brought forth to the next committee meeting.

B) Teacher Leave Request

This item was discussed In-Camera.

6. OPERATIONS INFORMATION

- MSBA Collective Bargaining Update – September 6/2013, was received as information.
- Policy 5011 – “Professional Teaching Staff Recruitment” was discussed. Superintendent, Dr. Michaels spoke to numerous items impacting this matter. She confirmed that further details would be brought back to the Committee regarding this matter at a future date.
- In-Camera discussions were held regarding the High School Home School Liaison Report.
- In-Camera discussions were held regarding a personnel/JJE matter.
- The Director of Human Resources brought forward a personnel matter for In-Camera discussions.

7. NEXT REGULAR COMMITTEE MEETING: Monday, October 21, 2013, 9:00 a.m., Board Room.

The meeting adjourned at 12:35 p.m.

Respectfully submitted,

L. Ross, Chairperson

D. Karnes

G. Kruck

J. Murray (Alternate)